

Texas Education Agency Standard Application System (SAS)

2018-2019 Technology Lending		
Program authority:	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section 32.301	FOR TEA USE ONLY Write NOGA ID here:
Grant Period:	May 1, 2018, to August 31, 2019	
Application deadline:	5:00 p.m. Central Time, February 6, 2018	
Submittal information:	<p>Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address:</p> <p style="text-align: center;">Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494</p>	<div style="writing-mode: vertical-rl; transform: rotate(180deg);">DOCUMENT CONTROL CENTER</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">RECEIVED</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">TEXAS EDUCATION AGENCY</div>
Contact information:	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Amendment #	
Brackett ISD	136901		
Vendor ID #	ESC Region #		
74-6000379	ESC 20		
Mailing address	City	State	ZIP Code
P.O. Box 586	Brackettville	TX	78832

Primary Contact

First name	M.I.	Last name	Title
Alma	R	Gutierrez	Director of Special Programs
Telephone #	Email address		FAX #
(830) 563-2491 ext. 282	alma.gutierrez@brackettisd.net		(830) 563-9355

Secondary Contact

First name	M.I.	Last name	Title
Christy		Price	Secondary Principal
Telephone #	Email address		FAX #
(830) 563-2491 ext. 450	christy.price@brackettisd.net		(830) 563-3213

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official:

First name	M.I.	Last name	Title
Guillermo		Mancha	Superintendent of Schools
Telephone #	Email address		FAX #
(830) 563-2491 ext. 150	guillermo.mancha@brackettisd.net		(830) 563-9264
Signature (blue ink preferred)		Date signed	

Only the legally responsible party may sign this application.

Schedule #1—General Information

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

***IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, **the application will be disqualified.**

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

Part 3: Program-Specific Provisions and Assurances
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Brackett ISD consists of 3 campuses which will be served by this grant:

Jones Elementary/Intermediate

Brackett Junior High

Brackett High School

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

Brackett Independent School District has been gradually preparing for a total and full implementation of a 1:1 initiative over the past five year. While not an accomplished goal, BISD has successfully provided devices for all of the high school students plus one additional grade level at the Elementary. BISD has policies in place that allow and encourage the use of mobile devices in classrooms. BISD recently improved the infrastructure to sustain and support the anticipated use of devices. Brackett ISD is in the process of purchasing additional student devices for third through eighth grade students but will financially not be able to purchase enough devices nor hotspots.

In an effort to ensure that all of our students have equal access to devices and internet access not only at school but at home, BISD would like to propose the **"Gateway to Information" Lending Program**. This program will open doors to students especially our Economically Disadvantaged, English Language Learners, and Learning Disabled students that could positively impact their educational success. **"Gateway to Information"** directly aligns with one of our School Board of Trustees' goals: *"Work towards providing each student a mobile data driven device at third through twelfth grade and more student engagement in 21st Century Learning by securing technology and digital resources."*

Grant funds for the BISD **"Gateway to Information"** lending program would enable us to purchase fifty Chromebooks and one hundred hotspots to lend to students to access digital instructional materials off campus in grades third through twelfth grade. Every students would have dedicated access to a personal Chromebook via a check-out program. They may also check out a hot spot for needed internet access at home. Funds would also help us install five routers in different community centers around town and on extra curricular buses when student travel long distances to play sports so students could easily access the internet while there or on the road.

Brackett ISD has:

Economically Disadvantaged	56.6%
Non-educationally Disadvantaged	43.5%
English Language Learners	5.5%
At Risk	43.7%
Hispanic	66.0%
White	31.8%
Black	1.0%
Two or More Races	2.0%

Academically, BISD met standards but had system safeguards that were not met and PBMAS Stage 1 as follows:

Sub Groups	Reading	Writing	Math	Science	Social Studies
Special Ed.	54%	40%	44%	53%	50%
ELL	40%	14%		40%	33%
Economically Dis			60%	64%	

Overall Students performing at Level III – Closing Academic Gaps for Hispanic and Economically Disadvantaged: 9% for both subgroups in Reading; 15% Eco. Dis / 16% Hisp. In Math; 15% Eco. Dis / 11% Hispanic in Writing; 7% Eco. Dis/ 6% Hispanic in Science; and 15% Eco. Dis./16% Hispanic in Social Studies.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

PBMAS Stage 1 for ELL not passing Reading and Math grades 3 through 8 and Special Education Students not passing Reading and Math grades 3 through 8.

After much consideration of these subgroups and their STAAR scores, Brackett ISD's "**Gateway to Information**" lending program will concentrate in ensuring that these students have equal access to designated devices and internet access through a check out system. We want to give these student mobile learning experiences that will supplement their classroom instruction. They can communicate with teachers, complete assignments, and study virtually anywhere. A Clarity Survey indicated that 87% of our students have internet cellular data but not necessarily home broadband access. Having only smartphone access hinders a student's ability to complete everything the same as a student with a laptop or computer. Cell phones do not provide students the full experience they need to keep up with peers.

Brackett ISD will implement a comprehensive "**Gateway to Information**" management program in line with technology policies and administrative procedures. The comprehensive management plan will also ensure the equipment is inventoried and insured.

All students 3rd through 12th will be assigned a designated Chromebook through a check out System
All students will be surveyed on connectivity at home. Students who do not have internet access at home will have the opportunity to check out a hot spot. Prior to checking out a device, the students and parents will enter into a Technology Lending Agreement that will indicate the internet to be used solely for educational purposes by the student. The student will also sign the the BISD Network – Terms and Conditions Agreement that covers acceptable use, privileges, and network etiquette.

Hot spots will be filtered through a district portal which means that students will be focused on learning with educational sites – no streaming videos, gaming, or anything inappropriate.

A router will be installed in the athletic bus that transports athletes. Our students travel up to 2 hours to play sports in our district. Students will be able to access the internet through their device and finish their assignments/homework before stepping on the field. The router will be portable as we are a small rural district and often switch buses. It will also serve during athletic tournaments or sporting events where students have a lot of downtime. Teachers will continue to train on technology and the many uses of technology in the classroom. Innovative new ideas will be shared with faculty.

Teachers will continue to attend monthly Technology Thursdays where tech networking, exposure and training on new software, web based program, etc. are introduced. This lending program aligns with current curriculum, instruction, and best practices as our core subject areas teachers have implemented the use of online curriculum, on line texts, on line assessments, and project based learning.

Brackett ISD has a current Technology Plan that aligns with this lending program.

Our Goal is to engage our students in meaningful learning that is supported by digital materials through internet access that is readily available to them. Whether it is an at risk student or a student in dual credit, this will promote academic excellence as our students will have the needed technology, tools, resources, and personalized learning. We strive to see an increase in academic achievement, attendance, proficiency of grade level TEKS, more online/dual credit courses, teachers implementing individualized instruction with digital resources, and more Economically Disadvantaged students, English Language Learners, and Special Needs students participating through internet connectivity.

The Principle behind "**Gateway to Information**" must continue to be at the forefront of every technology conversation at Brackett ISD.

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Schedule #6—Program Budget Summary					
County-district number or vendor ID: 136901				Amendment # (for amendments only): N/A	
Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section, 32.301					
Grant period: May 1, 2018, to August 31, 2019				Fund code: 410	
Budget Summary					
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$39,200	\$	\$39,200
Schedule #9	Supplies and Materials (6300)	6300	\$10,800	\$	\$10,800
Schedule #10	Other Operating Costs (6400)	6400	\$	\$	\$
Schedule #11	Capital Outlay (6600)	6600	\$	\$	\$
Total direct costs:			\$	\$	\$
Percentage% indirect costs (see note):			N/A	\$	\$
Grand total of budgeted costs (add all entries in each column):			\$	\$	\$50,000
Administrative Cost Calculation					
Enter the total grant amount requested:					\$50,000
Percentage limit on administrative costs established for the program (15%):					× .15
Multiply and round down to the nearest whole dollar. Enter the result.					\$7,500
This is the maximum amount allowable for administrative costs, including indirect costs:					

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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Schedule #8—Professional and Contracted Services (6200)		
County-district number or vendor ID: 136901		Amendment # (for amendments only): N/A
NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.		
Professional and Contracted Services		
#	Description of Service and Purpose	Grant Amount Budgeted
1	100 4G LTE Hot Spots	\$16,000
2	5 Routers and Installation Kits	\$5,400
3	Custom Data Plans and Management Services	\$15,300
4	Technician Installation Fees	\$2,500
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
a. Subtotal of professional and contracted services:		\$39,200
b. Remaining 6200—Professional and contracted services that do not require specific approval:		
(Sum of lines a and b) Grand total		\$39,200

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #9—Supplies and Materials (6300)		
County-District Number or Vendor ID: 136901		Amendment number (for amendments only): N/A
Supplies and Materials Requiring Specific Approval		
		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval:	\$0
Grand total:		\$10,800

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #10—Other Operating Costs (6400)		
County-District Number or Vendor ID: 136901		Amendment number (for amendments only): N/A
Expense Item Description		Grant Amount Budgeted
6400	Operating costs that do not require specific approval:	\$
Grand total:		\$0

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #11—Capital Outlay (6600)				
County-District Number or Vendor ID: 136901			Amendment number (for amendments only): N/A	
#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
66XX—Computing Devices, capitalized				
1			\$	\$
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
66XX—Software, capitalized				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
66XX—Equipment, furniture, or vehicles				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
Grand total:				\$0

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds															
County-district number or vendor ID: 136901										Amendment # (for amendments only): N/A					
Part 1: Student Demographics of Population To Be Served With Grant Funds. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.															
Student Category	Student Number	Student Percentage	Comment												
Economically disadvantaged	250	56.5%													
Limited English proficient (LEP)	30	6.7%	Of these students, eight are recent immigrants												
Disciplinary placements	6	0.9%%													
Attendance rate	NA	95.8%	Based off of the 2016-2017 TAPR Report												
Annual dropout rate (Gr 9-12)	NA	0%	Based off of the 2016-2017 TAPR Report												
Part 2: Students To Be Served With Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.															
School Type:		<input checked="" type="checkbox"/> Public		<input type="checkbox"/> Open-Enrollment Charter			<input type="checkbox"/> Private Nonprofit			<input type="checkbox"/> Private For Profit			<input type="checkbox"/> Public Institution		
Students															
PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total	
				44	48	44	46	43	45	48	45	39	44	446	

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Schedule #13—Needs Assessment

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Brackett ISD has an active and established needs assessment process. Each campus has a decision making/advisory committee (comprised of educators, parents, community business members) that meets at least quarterly to analyze data and make evidence based decisions and/or recommendations. The District Advisory Committee also meets quarterly to review district goals and objectives. The campus and district improvement plans are based on finding from the needs assessment and are ongoing instruments that keep us aligned with our district vision and mission statement and the needs of our students.

Needs Assessment Process:

- **Establish the Advisory Committees and their purpose**
- **Gather Data** from various instruments such as: Local and State assessments, STaR Chart, Clarity Technology Surveys, Accountability Reports, Parent and Student School Climate Surveys, Classroom Observations, Demographics, and Attendance records
- **Analyze Data** – the committees carefully review finding and compare data from year to year to ensure students are making academic progress and are mastering grade level TEKS. The data has clearly indicated that our Economically Disadvantaged, English Language Learners, and Special Needs students are not meeting State Standards in comparison with other students in the State of Texas. More specifically 3rd through 8th grade and in Reading and Math according to TAPR and PBMAS Reports.

STAAR Results District Wide:

Sub Groups	Reading	Writing	Math	Science	Social Studies
Special Ed.	54%	40%	44%	53%	50%
ELL	40%	14%		40%	33%
Economically Dis			60%	64%	

Overall Students performing at Level III – Closing Academic Gaps for Hispanic and Economically Disadvantaged:

	Economically Disadvantage	Hispanic
Reading	9%	9%
Math	15%	16%
Writing	15%	11%
Science	7%	6%
Social Studies	15%	16%

PBMAS Stage 1 for ELL not passing Reading and Math grades 3 through 8 and Special Education Students not passing Reading and Math grades 3 through 8.

- **Determine Root Causes** – after careful considerations of subgroups, demographics, and data. Data revealed that while everyone was exposed to the same academic instruction, there is a need for more individualized instruction with these subgroups, they need access to curriculum and instruction 24 hours a day 7 days a week. Lack of academic vocabulary is a primary root cause therefore affecting their scores in all core subjects. 87% of the students have cellular data but not necessarily broadband access. Many of the athletes have excused absences for sporting events but lack in their academics due to lack of time to work on their assignments.
- **Prioritize Needs** – it is very clear that the priority needs to be the above mentioned subgroups district wide and then more specifically the 3rd through 8th grade in Reading and Math. We must expand their learning opportunities beyond the school day.

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Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	All students 3 rd through 12 th grade need access to a Chromebook.	The "Gateway to Information" Lending Program will ensure that a Chromebook is available to all students through a check out system. The students can use the Chromebook at school or at home. The Chromebooks will provide students the opportunity to access web-based learning programs provided by the district.
2.	Students with no internet access at home need access to hot spots that will allow them to gain the necessary knowledge and academically keep up with peers.	The "Gateway to Information" Lending Program will make hot spots available to students that do not have internet access at home. Students will be able to access computer based learning programs at all times. The hot spots will provide students with wireless connection to the internet at home, allowing 24/7 access to digital learning opportunities, teacher assignments, and closing the homework gap.
3.	The Economically Disadvantaged, the English Language Learners, and the Special Education Students need individualized instruction that is supplemented by technology in an effort to show an increase in State Assessment Scores in Reading, Writing, Math, Science, and Social Studies.	The "Gateway to Information" Lending Program will provide students with a variety of academic intervention and support programs that address vocabulary available for access through the use of digital devices and the internet. Teacher/Parent conferences that address individualized programs that correlate with TEKS and the use of devices/internet will assist in the mastery of grade level TEKS as students have the opportunity to work on concepts 24/7.
4.	Students need computer based literacy skills and Teachers need the necessary professional development to implement technology resources and instruction on a daily basis.	The "Gateway to Information" Lending Program will enable teachers to utilize the Chromebooks in the classroom and provide students with the opportunity to expand their computer literacy skills. Teachers can utilize the digital resources during class time and teach the students how to utilize them at home. This will maximize the learning opportunities at home as students access their core subject digital texts and resources. This also allows teachers the opportunity to network with other teachers and expand their knowledge of the digital world.
5.	Additional internet access in different areas of the community along with buses that transport our athletes to and from sporting events.	The "Gateway to Information" Grant would allow us to purchase 5 routers with internet access. 2 router would be portable to move from bus to bus that transports our athletes to sporting events. Students would have access to the internet and be able to complete assignments, research projects, dual credit/online courses, etc. We would also install 3 routers in different community centers such as: Teen Center, Hope Center, and the Public Library. This would allow our at risk athletes to access digital learning opportunities.

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Schedule #14—Management Plan					
County-district number or vendor ID: 136901				Amendment # (for amendments only): N/A	
Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.					
#	Title	Desired Qualifications, Experience, Certifications			
1.	Technology Directors	Over 15 years of experience in technology applications, infrastructure, and trouble shooting. Oversee the district technology operations. Associates Degree in Computer Networks and devices, 7+ years in WAN/LAN troubleshooting and support, and mobile device support			
2.	Director of Special Programs	Oversee special programs and academic accountability. Works closely with Superintendent and Campus Administrators on grant requests and the monitoring of projects. Certifications include: BA in Bilingual Education, Mid Management Certificate, Supt. Certificate			
3.	Campus Principals	Campus Instructional Leaders overseeing instructional practices on their campus that include technology. Certifications include: BA, M.Ed, and Mid Management Certifications.			
4.	Technology Department Heads	Secondary Science Composite, Technology Department Head for 2 years, Math Teacher, Grant Writer, Technology Professional Development Instructor			
Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.					
#	Objective	Milestone		Begin Activity	End Activity
1.	Plan for implementation of "Gateway to Information" Lending Program	1.	Meet with Technology Committee and announce award	05/01/18	05/01/18
		2.	Update district technology policies and administrative procedures	05/01/18	05/01/18
		3.	Develop a Grant Committee to oversee milestones	05/01/18	05/01/18
		4.	Advertise Grant to Community and link in website	05/15/18	05/15/18
		5.	Survey students on technology broadband access	05/15/18	05/20/18
2.	Provide Technology Professional Development Opportunities	1.	Meet with faculty to provide grant overview	05/03/18	05/03/18
		2.	On-line technology professional development	06/01/18	07/30/18
		3.	Technology Directors to attend troubleshooting PD	07/15/18	07/15/18
		4.	Region 20 to provide face to face technology PD	08/15/18	08/15/18
		5.	Tech Thursdays for ongoing faculty PD	08/15/18	05/15/19
3.	Order equipment and establish check out procedures	1.	Board Approval for Purchase of equipment	04/14/18	05/14/18
		2.	Purchase Chromebooks and Hotspots	05/15/18	05/15/18
		3.	Inventory and Tag all equipment	06/15/18	06/15/18
		4.	Meet with Grant Committee to establish procedures	06/20/18	06/20/18
		5.	Analyze needs and surveys and determine eligibility	06/20/18	06/20/18
4.	Roll Out Equipment	1.	Orientation mtg. with students and parents	08/24/18	08/24/18
		2.	Collect agreements/contracts	08/24/18	08/29/18
		3.	Begin check out system	08/29/18	09/05/18
		4.	Administer inventory checks quarterly	09/30/18	05/20/19
		5.	Check data usage quarterly	09/30/18	05/20/19
5.	Evaluate effectiveness of grant	1.	Principal walk throughs and usage reports	09/01/18	05/20/19
		2.	Survey teachers and students on devices	05/01/19	05/01/19
		3.	Meet with Tech Committee to adjust plan if needed	05/15/19	05/15/19
		4.	Report to Campus and District Advisory Committees	05/20/19	05/20/19
		5.	Review STAAR and EOC Assessment Scores	06/15/19	06/20/19
Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.					

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

With any grant awarded, Brackett ISD establishes a grant committee composed of district personnel knowledgeable in the project. The committee meets periodically to review the goals and objectives of the grant and its progress. In this instance, if awarded:

- **A Grant Committee will be established** that includes technology directors, special program director, campus administrators, and technology department heads.
- **The committee will meet quarterly to review reports** from business manager, campus academic departments, data usage reports, special programs academic reports, surveys, and grant timeline progress. Issues will be discussed and/or adjusted during these meetings.
- **Objectives not completed will be identified and corrected** during the committee meetings.
- **Minutes of these meeting will be reported to Campus and District Advisory Committees** for collaboration on the alignment of the project to our Mission, Vision, and School Board Goals and awareness of any adjustments to the program. The **"Gateway to Information" link on our district website will have minutes of the meetings and will keep faculty, staff, students, parents, and community members informed.**

In addition, the Business Manager will monitor grant expenditures, the Technology Department will trouble shoot, support the devices, and maintain equipment and software, the Campus Academic Department Heads along with Campus Principals will monitor student academic progress.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Brackett ISD prides itself in the continuous and relentless effort to establish a 1:1 initiative over the past five year. While we operate under a tight budget, BISD was able to dedicate a \$180,000 infrastructure upgrade project during the 2017-2018 school year. This replaced hardware that was over 15 years old and enough bandwidth to support our technology efforts. We now have a cloud controlled system with nearly 100% coverage for wireless devices across the district. Over the past three years, we have also provided all 9th through 12th graders with laptops along with one grade level at the Elementary campus.

Our School Board is committed to providing our students with the necessary technology and digital resources for more engagement as 21st Century Learners. They have made this a priority and a goal. Our district has committed Instructional Materials Allotment and Technology Funds to support the "Gateway to Information" Lending Program by purchasing new projectors for teacher and chromebooks for some students.

A budget will be established to ensure sustainability beyond the grant. BISD certainly understands and is more than committed to the long range plan for the students of BISD. A plan is in place to fund the program as it moves forward in serving the technology needs of our students long after the proceeds from the grant have been exhausted. The Technology Plan lists the goals and objectives and the budget that will be discussed and monitored through Campus and District Advisory Committees. Collaboration among these committees is essential to the success and sustainability of our lending program.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Walk through and Teacher Observations	1.	Lesson plans in Eduphoria reflect integration of technology @school/ home
		2.	Walk through documents in Eduphoria reflect technology integration
		3.	Students actively using Chromebooks in classroom setting
2.	Check out monitoring and usage reports	1.	Targeted subgroups checking out devices with fidelity
		2.	Usage report indicate appropriate useage of data
		3.	75% of students will use two or more digital programs outside of school
3.	Faculty, Student, and Parent Surveys	1.	80% of students satisfied with "Gateway to Information" lending program
		2.	80% of teachers satisfied with "Gateway to Information" lending program
		3.	80% of parents satisfied with "Gateway to Information" lending program
4.	Overall increase in Student Achievement	1.	80% of Eco. Dis. students wil increase by 10% on STAAR
		2.	75%of ELL and Sped Students will meet STAAR standards- Reading/Math
		3.	25% more students will take online/dual credit courses
5.	Hot Spot Routers Usage on bus and community centers report	1.	Routers will be utilized at least twice weekly at different centers
		2.	80% of athletes will utilize wireless access during sporting events
		3.	Community Center leaders will be satisfied with usage of routers

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Data Collection	Problem Correction
Walk – Throughs – Principals will print Campus Eduphoria reports and share findings with Grant Committee	If no evidence of technology integration, problem will be corrected by providing additional professional development and assigning a tech mentor to the teacher
Technology Department will print usage reports and share finding with Grant Committee	If evidence shows there is not enough usage, conferences will be held with teachers and students to ensure it is not a trouble shooting issues, or ensure the student is aware and has the necessary technology skills to operate the device. Parents will be included.
Technology Department will collect data from the Surveys	The survey will allow for input if the individual is not satisfied with the lending program. The input will be discussed and lending program adjusted as appropriate.
District Testing Coordinator will report STAAR and EOC Scores to Grant Committee. Principals will run local assessment data to share with Grant Committee.	The committee will review accountability data by targeted subgroups to ensure a 10% academic increase and 75% of Eco. Dis. ELL, and Sped passing Reading and Math. If students are not showing progress, committee will report to campus and district advisory committee for more targeted intervention, professional development, etc.
Technology Department will collect usage data on routers	If there is not enough usage, BISD will not only announce community centers on the school website but will also announce in the newspaper, send flyers home, etc. A meeting will be held with all Coaching to encourage the use of the access while traveling to sporting events.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

Statutory Requirement 1: Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Currently at Brackett ISD, students in grades 9 – 12 have been issued a 15' Chromebook for use during the 2017-2018 School Year. The Technology Department has 10-15 Windows laptops that can be lent out at the request of a teacher to a student for periods of a week or more. Fifth graders also have a set of computers they utilize in their classroom. Students also have access to windows devices (laptops) in the majority of classrooms for daily use. In the occasion laptops are not available in the classroom, we do have designated laptop carts in parts of campus for temporary use. Teachers have a dedicated laptop for instructional purposes.

After the Summer Technology Project that now allows for more bandwidth, Brackett ISD will be utilizing local technology department and instructional materials allotment budget to purchase classroom projectors and students devices. BISD will purchase 50 classroom projectors and 100 chromebooks to continue with our 1:1 initiative. Providing projector and chromebooks will only maximize the integration of technology thus attaining goals and objectives that have a direct positive impact on student achievement. These projector have or will exhaust our Local and IMA Funds. BISD will not be able to purchase the additional needed chromebooks or any hot spots and routers.

With this grant, BISD would purchase 50 Chromebooks, 100 hotspots, and 5 routers with 5 GB Data per month. The devices will also include an accidental insurance. This purchase coupled with the number of devices we already have and plan to purchase, should ensure a 1:1 technology initiative and provide access for students at home that do not have broadband internet access.

In the event that our enrollment increases, BISD will purchase additional chromebooks as needed. If grant funding alone is insufficient to provide individual hotspots as needed, BISD will utilize district funds to supplement the grant funding.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

TEA Program Requirement 1: Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.**Brackett ISD Mission Statement**

The mission of Brackett Independent School District, in partnership with parents and the community, is to enable all students to be safe and obtain the knowledge, desire, and integrity to pursue meaningful and productive lives. The "Gateway to Information" Lending Program has been designed to enable every student regardless of economic status the ability to access the latest technology instructional tools and materials available through the internet and not only at school but at home. Closing academic gaps through the implementation of this lending program clearly aligns with our Mission Statement.

Brackett ISD Vision Statement

The District ensures graduates have diverse learning experiences, creating confidence to reach their full potential, and the honesty to own mistakes and the integrity to start again and achieve goals. Implementation of the "Gateway to Information" Lending Program will give the students the availability of the necessary technology resources to experience rigorous lessons thus giving them the confidence necessary to pursue meaningful lives. The School Board is open-minded, engaged, supportive, student-focused and strives to provide the tools and resources necessary for success.

Brackett ISD 2017-2018 District Goals

Goal 1: The board supports the use of technology upgrades and staff development for teachers, administrators, and technology personnel to meet the needs of all students. This goal clearly aligns with the goals and objectives of our lending program as we offer our students access to the internet at home via hot spots and we provided for needed professional development.

Goal 2: Improve Communication between the district, community, and other stakeholders through engagement in support of the BISD Vision, Values, and Excellence in Education. The lending program goals and objectives align with this goals as constant communication of our progress in the program will be shared with stakeholders. Stakeholders will also be engaged in the continuous improvement plan as we evaluate and analyze the effectiveness of the program.

Goal 3: The Board of Trustees will support all safety measures in an effort to secure a safe learning environment for all students. Our technology upgrades that allow for more bandwidth to accommodate our internet usage come with a secure cloud that will enable our technology department to monitor and/or block inappropriate sites. Cyber security is of importance to BISD and clearly aligns with our lending program.

Goal 4: Recruit and Retain highly qualified teachers. Teachers receiving continuous professional development through the goals and objectives of our lending program are more likely to experience technology integration success and be willing to stay at BISD and be part of a technology emerging district.

Goal 5: Attendance rate will be at 96% or better at each campus. When students experience academic success, they tend to want to attend school. Giving students the access to devices and internet at home will help close academic gaps. Students' self-esteem will rise thus positively affecting school attendance.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

TEA Program Requirement 2: Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Brackett ISD has determined that the highest need is in the Economically Disadvantaged, English Language Learning, and Special Needs Students across the district and more specific to Reading and Math are the English Language Learners and Special Needs Students.

In May 2018 parents will participate in a formal survey to provide official documentation identifying the homes that do not have broadband internet success.

Assuming the grant is awarded and all students have designated access to a Chromebook, BISD will issue through a check out system hot spots to ensure that each participating student will have 24/7 access to digital learning opportunities. Teachers will know which students do not have broadband internet access at home. 100 hot spots will be available for check out; whether on a daily or weekly basis. The check out system and cloud will be managed by the Technology Department.

Additionally, Brackett ISD will place e routers with 5 GB per month at 3 community centers in town where students spend afternoons or weekends. The routers will be placed at the Teen Center where students enjoy gathering during the weekends, the Hope Center which serves as a community center for families in need, and at the public library where students walk and stay until their parents are out of work. All routers will be monitored and maintained by our technology department.

Having hot spots throughout the community will enable many more students to connect outside of the school day. When not all students are able to access resources from home, we increase the digital divide and students are not able to get needed background information for the lesson and we increase the achievement gap as well (or causing a delay in practice time because content must be taught to those students who missed the previous lesson).

Two additional portable routers will be available to the coaching staffing to place in the activity bus when athletes travel far for sporting events. Our students travel up to 2 hours to play sports in our district. Students will be able to access the internet through their device and finish their assignments/homework before stepping on the field. The routers will be portable as we are a small rural district and often switch buses. It will also serve during athletic tournaments or sporting events where students have a lot of downtime. Teachers will continue to train on technology and the many uses of technology in the classroom.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

TEA Program Requirement 3: Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Currently, all of the Brackett ISD have access to wireless internet, a teacher laptop, and will all soon have projectors. Teachers are currently increasing their use of flipped classroom instructional models. Teachers are either creating instructional video content or finding appropriate internet resources for students to view at home the night before content is introduced in the classroom. Students then come to class prepared to discuss, practice, and apply what they learned the night before. Of course this applies to those with internet access at home. Our instructional and curriculum practices are in effect just not reaching all students; thus the need for this grant.

Teachers at BISD have become much more proficient in using Google Classroom as an effective way to organize daily instruction, homework assignments, and critical resources for student use. The school district is supporting the teachers' efforts to ensure students have the appropriate hardware and in-school infrastructure to support instruction and learning.

In addition to providing preview material, teachers record daily lesson/practice with students and post this material to Google Classroom for student review. The "**Gateway to Information**" lending program aligns perfectly to our practices and just needs to be supplemented by additional chromebooks and hot spots. The lending program would enable ALL of our students in 3rd through 12th grade to access a chromebook and broadband internet at home and be just a prepared for the following school day as those with broadband internet access. The lending program would also allow teachers to utilize a learning management system to assign classwork and provide resources to students in real-time. Appropriate internet usage is ensured by active classroom monitoring and a robust firewall.

TEA Program Requirement 4: Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Brackett ISD has adopted bundled textbooks which means they come with the on-line textbook for students. Teachers have a class set of textbooks in their classrooms but expect students to utilize the on-line textbook as much as possible.

Additionally, every core subject area has supplemental instructional digital programs they utilize with students:

Reading/ELA	Math	Science	Social Studies
ebooks	Think Through Math	Brain Pop	Study Island
Star Fall	Study Island	Study Island	News2You
Istation	Moby Max	Signing Time	
Study Island	Imagine Learning	Education Galaxy	
Reading Ally	Edmon		
Moby Max	Hooda Math		
AAA Spelling	Puffin Academy		
Imagine Learning	Amplify Fraction		
Free Rice	AAA Math		
Accelerated Reader			

Many teachers already utilize an LMS such as a classroom or pearson distributed resources and collect daily assignments. A 1:1 device policy allows students to complete work in class or at home using provided internet resources. We use a wide assortment of digital learning tools such as tables, chromebooks, ebooks, and digital textbooks as well as virtual classrooms and video conferencing. Our staff has steadily increased their professional development to cover new and emerging technology such as various LMS platforms and flipped classroom curriculum.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

TEA Program Requirement 5: Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

At Brackett ISD we have committed much time to improving our infrastructure to sustain and support our anticipated growth. In Summer of 2017, we completed Local Area Network refresh across the 3 District campuses, which included replacement of all antiquated equipment, cabling, and network components. This included all components, both critical and non-critical, and software upgrades in our Main Distribution Frame (MDF).

Over 25 routers and switches were also replaced to support the new 1000 Gbps fiber links between buildings and our newly upgraded 100 Mbps bandwidth to every classroom.

This upgrade also included 55 indoor and outdoor wireless access points for 100% high speed internet access coverage across the district.

For added technical support, the inclusion of a cloud based wireless management system was also incorporated to control and monitor all wireless devices across the campuses. All aspects and components of this upgrade are future proof, which allows for the addition of anticipated devices for years to come.

Upgrading our infrastructure has led to less time spent troubleshooting issues, allowing more time for student and teacher support. Being that we are a Google Apps for Education domain, all devices are synced with the student and staff Google accounts on all operating systems and are content filtered and can be managed, on and off campus, using our Google Admin Console as well.

Also through this grant, we will seek to included additional content filtering and data management for take home and mobile internet hotspot devices.

The Technology Department also have over 15 years of experience in technology infrastructure and support of mobile devices.

The Technology Department Heads are also always available to support our faculty, staff, and students. They also host local technology trainings and offer teachers networking time and hands on time to experience the latest in technology trends.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 136901

Amendment # (for amendments only): N/A

TEA Program Requirement 6: Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

BISD will implement a check out and check in system as follows:

Jones Elementary/Intermediate	The Technology Department will issue teachers enough Chromebooks for use in their classrooms. Students will have the opportunity to check out the Chromebooks and hotspots from their homeroom teacher either on a daily or weekly basis. The teacher will ensure technology usage contracts are secured. Students will cover the Digital Citizenship TEKS before checking out devices. The technology department will continue to monitor usage and check out and check in logs.
Brackett Junior High & High School	The Technology Department will issue each student a Chromebook for the use in class or at home. The Technology Department will secure technology usage contracts. The hotspots will be available in the technology building for check out and check in.

Priority for internet access at home (hot spot devices) will be given to the economically disadvantaged, English language learners, and special needs students that do not have internet access at home. If there is a competing need that can not be met, BISD will implement a rotating checkout system by campuses or will purchase additional hot spots.

Releasing the equipment to students will be similar to the district's textbook lending program. The technology department will be responsible for acquiring the hardware and preparing the devices for student use including the addition of internet safety and virus protection software. The devices purchased with grant funds will belong to the district and will be included in the district's equipment inventory. The technology department will be responsible for complete inventory at the end of the school year and maintaining every device in preparation for the following year.

TEA Program Requirement 7: Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

All devices procured under State, Local, and Federal Funding fall under the District's ownership. Grant funded equipment will be accounted for in the district's inventory of technology devices and will be maintained by the technology department. During the school year, the technology department will conduct random tech checks on devices to ensure they are working properly and being cared for. At the end of the school year, students will return their devices to the technology department. A checklist will be used to evaluate each device and determine if it needs repairs, updates, etc.

The devices will be insured up to three years as part of the initial plan.

All devices are under the direction of School Board Policies: CQ Local, DH Local, FN Local, and FO Local.

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